

Hello Wilmot Families,

We are very excited for the start of the 2nd semester! Attendance is very important as it directly affects academics, mental health, socialization, extracurriculars, and life skills. It is also a legal responsibility that students attend school.

Protocol for calling a student out of school...

1) Contact the attendance office either by phone or email. Please state the reason for the absence.

262-862-2351 press 1 or attendance@wilmoths.k12.wi.us

2) Each absence will count towards 1 of the 10 days that the state allows a student to be excused. **This will include any illnesses**. *If the proper documentation is provided, such as a doctor's note, the absence will not count towards the state allowed 10 parental excused absences.*

A referral and letter will be sent home for notification purposes after the 5th and 10th parental excused absence.

Absences after the 10th parental excused absence will be considered truant.

5 Day Parental Excused Absence Notification Letter

■ 10 Day Parental Excused Absence Notification Letter

Wisconsin State Statute 118.15 (3) (c) indicates

... a child <u>may not be excused for more than 10 days</u> in a school year.

Sincerely,

Dan Bender Associate Principal Wilmot Union High School